



BOOTH-RENTAL CONTRACT – RULES & REGULATIONS FRONT & BACK

THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE
PRESENTS – 25th Anniversary “Carnaval Primavera - Downtown Festival”
APRIL 6, 7 and 8, 2018



Booth No.

FOR INFORMATION CALL: (323) 585-1155

Application for booth space(s) at the “Carnaval Primavera - Downtown Festival” is hereby made subject to acceptance by the Street Festival Committee.* Enclosed is our money order in the amount of \$ _____ which is the amount for booth space(s) as indicated below. If you are a **MEMBER** of the Huntington Park Chamber of Commerce, you are entitled to a **10% discount** from your **Rental Commercial Booth Space Rental-fee**. The 10% discount does not apply to Corporate Commercial Space/Booths. A 10'x10' canopy with 20-amps of electricity and a light is included in the fee of the food-booth space. Any type of additional power is available at \$110.00.) All other booths will have a 10'x10' canopy with a light. **This application will not be given consideration without an accompanying Money Order of at least a 50% booth-payment. You must provide Proof of your State Board Permit, City of Huntington Park Business License and Proof of Health Permit as needed.**

***NOTICE:** The Chamber of Commerce reserves the right to refuse the sale of a booth/space to any applicant.

The booth fees are as follows (All booth spaces are 10' x 10'):

- A. **FOOD BOOTH (One Per Vendor) (8 Booths Only)** \$ 2,750.00
- B. **NON FIRE-HAZARD FOOD** \$ 1,800.00
- C. **CORPORATE COMMERCIAL** \$ 3,000.00
- D. **INDEPENDENT CORPORATE COMMERCIAL-BOOTH** \$1,800.00
- E. **RETAIL BUSINESS BOOTH (Corner)** \$ 900.00
- F. **RETAIL BUSINESS BOOTH (Regular)** \$ 750.00
- G. **RETAIL ARTS & CRAFTS- Includes: Handmade bracelets, bags, etc.** \$ 550.00
- H. **ARTS & CRAFTS – Includes: Face Painting, Airbrush and Caricatures, etc.** \$ 450.00
- I. **HTG. PARK NON-PROFIT ORGANIZATION (MAX. 6, NO FOOD)** \$ 350.00

Food Booth	\$2,750	_____
Non Fire-Hazard Food	\$1,800	_____
Htg. Park Bus. License	\$	_____
Health Permit Process	\$	\$ _____
•Food Booth -	TOTAL:	_____
•Pre-Packaged -	PAYMENT:	_____
•Demonstrator -	BALANCE DUE:	_____

MAKE MONEY ORDER PAYABLE & MAIL TO: Huntington Park Chamber of Commerce, 6725 Seville Ave., Huntington Park, CA 90255

The undersigned agrees to the following provisions and Rules and Regulations as listed on the back of this Festival Contract: Booths will only be assigned on a first come first-serve basis, and only after the application has been approved by the Festival Committee and Health Department as necessary. Final selection of a Vendor's location(s) will be decided by the Committee in the best interest and balance of the Festival as a whole. **No Tables and Chairs are included in your booth rental.**

Once this contract is accepted by the Festival Committee and the space fee is paid in part or in full, the undersigned agrees that there will be no refunds or credits. All Sales are Final. All vendors are required to secure a State Board of Equalization Permit, City of Huntington Park Business License and provide proof of their own insurance. Also, all food vendors must equip their booth with an automatic shut-off valve, plus a Fire Extinguisher. The Health, Fire, Code Enforcement and/or Police Depts. have the right to close any booth in violation of their respective laws without a refund or credit to the vendor in violation. By signing this contract, you have agreed to indemnify the Huntington Park Chamber of Commerce and the City of Huntington Park, their agents, officers, staff and representatives of any and all libelous actions that may occur as a direct or indirect result of your participation, your product, service and/or your booth operation.

Corp. Commercial	\$3,000	_____
Independent Corp.	\$ 1,800	_____
Retail Business Corner	\$ 900	_____
Retail Business Regular	\$ 750	_____
Retail Arts & Crafts	\$ 550	_____
Hand Made Arts & Crafts	\$ 450	_____
Htg. Park Non-Profit Org	\$ 350	_____
Additional Electricity	\$ 110	_____
Htg. Park Bus. License		_____
Member Discount	-10%	_____
	TOTAL:	_____
	PAYMENT:	_____
	BALANCE DUE:	_____

DEADLINE FOR RECEIPT OF ALL APPLICATIONS IS March 27 - Prior to the Festival's opening, all monies must be paid in full Seven Days Prior To The Opening. Applicants will be advised officially by mail, as to their exact booth-location. Special vendor-access and map will be mailed prior to the Festival. If accepted, it is agreed by the undersigned that you will display and/or sell only those items listed below in this Agreement and as approved by the Festival Committee. Failure to comply will result in booth closure, without a refund or credit.

COMMERCIAL AND OTHER VENDORS: This Section Must Be Filled Out, In Order For Application To Be Accepted.

LIST ITEMS BELOW TO BE SOLD, DISPLAYED OR GIVEN AWAY. ONCE THE CONTRACT IS ACCEPTED, THERE ARE NO SUBSTITUTIONS.

- 1. _____ 2. _____ 3. _____
- 4. _____ 5. _____ 6. _____

FOOD VENDORS

Food Vendors Can Only Sell Fresh Fruit-Water & Coffee. Not Permitted to Sell Sodas, Water, Tea, Alcohol or Tobacco Products.

ALL ITEMS LISTED BELOW MUST BE APPROVED BY THE HEALTH DEPARTMENT AS WELL AS THE FESTIVAL COMMITTEE

- 1. _____ 2. _____ 3. _____
- 4. _____ 5. _____ 6. _____

NO FOOD SUBSTITUTIONS WILL BE ALLOWED ONCE YOUR CONTRACT IS ACCEPTED.

Failure to comply with any of the above restrictions will result in the closure of your booth with **NO REFUND & NO CREDIT.**
CROCK POTS, STEAMERS, COFFEE POTS, DEEP FRYERS, AND ANY OTHER HEAVY ELECTRICAL AMP-USAGE APPLIANCES ARE ONLY ALLOWED UPON PRIOR REQUEST AND WITH THE ADVANCE ADDITIONAL-PAYMENT OF \$110.00.

VENDOR HOURS DURING THE FESTIVAL: Friday 5:00 p.m. to 10:30 p.m., Saturday 11:00 a.m. to 11:00 p.m., Sunday 11:00 a.m. to 10:30 p.m. are the **OFFICIAL VENDOR HOURS.** The undersigned agrees to abide by the **Official Rules, Regulations and Hours** of this Festival. Please Review and Sign this Contract, including the **Official Rules and Regulations on the reverse side,** before the Festival Committee Considers acceptance of your Contract.

PLEASE PRINT OR TYPE

COMPANY NAME: _____ CONTACT: _____

STREET ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE: _____ PHONE: _____ E-MAIL: _____

SIGNED BY: _____ DATE: _____ FAX: _____



- PLEASE READ & SIGN THE REVERSE SIDE – “OFFICIAL RULES & REGULATIONS” -



THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE
25th Anniversary "Carnaval Primavera" Downtown Festival
April 6, 7 and 8, 2018



"OFFICIAL RULES & REGULATIONS"

Failure to comply with any of the following listed "Rules & Regulations" will result with the closure of your booth and/or space vending-operation without a refund or credit. The following are the "Official Rules & Regulations" that must be abided by all Vendors participating in the 25th Anniversary "Carnaval Primavera" Downtown Festival:

1. **Move-In Times: Friday: 12:00 p.m. to 3:00 p.m., Saturday: 8:00 a.m. to 10:00 a.m., Sunday: 8:00 a.m. to 10:00 a.m.**
2. All Vehicles Must Be Removed from the Festival Site One-Hour Prior to Each Day's Festival Opening.
3. Vendors Must Maintain Their Merchandise, Tables, Chairs and Other Promotional Items Inside of their Booth Rental-Space at All Times.
4. No Roaming or passing of flyers throughout or any part of the Festival Grounds is allowed, unless authorized by the Chamber of Commerce via the purchase of a "Roaming Permit" secured prior to the opening of the Festival.
5. Vendors are only allowed to distribute their promotional items from the inside of their exhibitor's-booth.
6. All vendors must sell and/or promote only those items of their business or entity as specified in their booth rental-contract.
7. No person shall conduct, engage in, carry on, participate in, or practice any form of fortune-telling, or cause the same to be done for pay, without having first obtained a permit therefore and without having posted and maintained in full force and effect a surety bond as required by the Section 5-5.01 of the City of Huntington Park.
8. Vendors are not allowed to resale, rent or share a portion of their booth space to any other vendor, individual(s) and/or agencies.
9. CD Vendors are to abide by the City of Huntington Park's Noise-Level Ordinance at all times.
10. No entertainment or performance presentations are allowed in or around the vendor's booth-space. Any music permits and special promotional activities must be approved in advance of the Festival's opening by the Festival Committee.
11. P.A. Systems of any type are Not allowed by the Booth Vendors. Said Systems, inclusive of Microphones, Speakers and/or Bull-Horns, as part of booth operations are only permitted by the Festival's Official-Sponsors upon advance approval for appropriate location by the Festival Committee.
12. All participating vendors/exhibitors must provide their own tables and chairs.
13. Any type of over-extended items or personal pole-extensions from your booth space(s) are not allowed.
14. Only Non-Heavy Weight Items, such as Promotional Banners, may be hanged within the vendor's booth.
15. Weapons of any type, drugs and/or alcoholic beverages (other than a pre-approved secured area, sponsor participation) are not permitted on the Festival Grounds.
16. You must maintain your Vendor-Space clean within three-feet of your perimeter-area of your assigned booth-space(s) at all times, during the Festival's hours of operation.
17. At each night's Festival's closing, you are responsible to secure all of your personal and/or booth items. The Chamber of Commerce and/or the City is not responsible for any lost, broken, damaged or stolen items.

FOOD VENDORS

In addition to the above listed Rules and Regulations, Food Vendors must also comply with the following:

1. Must also comply with all of the L.A. County's Health Department and Fire Department's Rules and Regulations.
2. All trash and refuse must be disposed in the large roll-off trash-bins located on the side streets off of Pacific Blvd.
3. Bags of trash and other items of refuse cannot be left on the side of the trash bins or near your booth. All refuse must be placed inside the large roll-off trash- bins located on the side streets.
4. You must secure any and all your oils/grease in a non-flammable container and taken with you. Oils/Grease are not permitted to be thrown and/or left on the Festival-Grounds at any time.
5. All food vendors occupying cooking areas, must supply a non-expired working fire-extinguisher (10BC) at all times.
6. Food Vendors must equip their cooking grills and/or stoves with an automatic shut-off valve.

Failure of any vendor to comply with any of the above listed "Rules & Regulations," the Police, Code Enforcement, Fire, Health Department and/or the Chamber of Commerce has the right to close your booth and/or space operation with no refund and/or credit, plus possible fine(s). For any questions, please call the Chamber at (323)585-1155.

Vendor Signature

Date

Booth Name

Booth No.